

Audit and Governance Committee

8th February 2017

Report of the Deputy Chief Executive/Director of Customer & Corporate Services

Audit & Governance Committee Forward Plan to December 2017

Summary

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to December 2017.

Background

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an Annex is the indicative rolling Forward Plan for meetings to December 2017. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes.
3. A number of minor amendments have been made to the forward plan since the last version was presented to the Committee on 20th December.
4. A second February meeting has been considered and consulted on, but it was subsequently agreed with the Chair that all available business could be completed at this meeting. However, at the time of writing the procurement investigation is due to be completed imminently and therefore an additional meeting will now be held on Wednesday 22 February 2017 to consider the contents of this report.
5. Consideration will be given to additional meetings of the committee should additional agenda items be identified.

6. The Key Corporate Risk Monitor Report and Internal Audit Follow up of Audit recommendations report have both been deferred until the next Committee meeting in April.
7. At the last meeting in December Members requested an update report on Schools Information Governance be brought back to the Committee. This report has been added to the Agenda for the next meeting in April.
8. An overview of the Constitution has been added to the agenda for the meeting in July.

Consultation

9. The Forward Plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

Options

10. Not relevant for the purpose of the report.

Analysis

11. Not relevant for the purpose of the report.

Council Plan

12. This report contributes to the overall effectiveness of the council's governance and assurance arrangements.

Implications

13.
 - (a) **Financial** - There are no implications
 - (b) **Human Resources (HR)** - There are no implications
 - (c) **Equalities** - There are no implications
 - (d) **Legal** - There are no implications
 - (e) **Crime and Disorder** - There are no implications
 - (f) **Information Technology (IT)** - There are no implications

(g)**Property** - There are no implications

Risk Management

14. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

Recommendations

15.
(a) The Committee's Forward Plan for the period up to September 2017 be noted.

Reason

To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.

- (b) Members identify any further items they wish to add to the Forward Plan.

Reason

To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.

Contact Details

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**Report
Approved**



Date 31/01/2017

Specialist Implications Officers

Head of Civic, Democratic & Legal Services

Wards Affected: Not applicable

All

For further information please contact the author of the report

Background Papers:

None

Annex

Audit & Governance Committee Forward Plan to December 2017